



## Eastern Technical Music Boosters

March 13, 2019 at 6:30 p.m.

### Meeting Agenda

#### ❖ Approve Minutes (2 sets)

- Instrumental Music Director's Report-Kathy Krawczyk
- Chorus Director's Report- Tyler Workman
- President's Report-Carrie Smith
- Treasurer's Report-Eric Smith
- Committee Reports:
  - Fundraising
    - Candy Sales-update- idea for next year to purchase from BJs
    - Restaurant Nights/Ice Skating
    - Raffle, Rita's Ice truck
  - Tri-M
  - Scholarship Concert –set scholarship amounts
  - New Business
    - Music Awards Banquet (May 22<sup>nd</sup>)
- Adjourn

**Next Meeting Date: Wednesday, April 10th, 6:30 p.m. Band Room**

#### 2018 - 2019

##### Officers

President – Carrie Smith – csmith3@bcps.org

Vice President – Marti Wilson – mommybear3@comcast.net

Treasurer – Eric Smith – esmith727@comcast.net

Secretary/Communications - Kristina Harwood- KristinaKHarwood@gmail.com

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**Eastern Technical Music**  
**Boosters Meeting Minutes (Approved)**

March 13, 2019

**Call to order at 6:35 pm** (attended by: Krawczyk, Smith, Smith, Harwood, Wilson, Ross, and Houk)

Minutes approved (for Jan, Feb)

NOTE that April meeting date has been changed to the 17<sup>th</sup>.

**Instrumental Music Director's Report (Kathy Krawczyk):**

Assessments went well. Orchestra -2, Band -1. TriM Induction on Thursday (18 new members). TriM will do Spring Cheer Grams (\$1 for note and candy bar-will set up table to sell).

**Chorus Director's Report (Tyler Workman):** no report, Chorus Assessments tomorrow. 1 bus.

**President's Report (Carrie Smith):**

Current Donations-Yeti Cooler (Bowleys Marina) and Chick-Fil-A Bag. Eric has letter out and ready to go. Marti will ask for crabs, Kathy will check with Orioles and Ravens. Barbara will check with businesses she knows as will Neal. Kristina will contact PTSA about adding our info to their newsletter. All donations in by April 12<sup>th</sup>. Will sell raffle tickets at concert \$5, or 3 for \$10.

Rita's Truck will be at Concert.

**Treasurer's Report (Eric Smith):**

See attached budget report.

Scholarships: received \$954.40 in donations at concert. Will do three (3) \$350 scholarships.

Also sold lots of chocolate and water at concert.

Letter for donation requests ready to go. Federal Tax ID # is 45-2950554. We are a 501 (c) (3) tax exempt non-profit organization. Also- list of many many businesses have been contacted (by Eric) in search of donations. Eric will also contact Ledo's and Chik-Fil-A about setting up restaurant nights.

**Fundraising:**

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Continued basket talk- what about moving to Banquet to allow more time? Maybe next year, but without printed tickets, probably need to get most sales done at concert.

Mattress Sale- Contact through Perry Hall- set up for her to come to May meeting to give us details to do next year.

**Restaurant Nights (Judy Baily):**

Eric will try to set up the two for the end of the year.

**NEW Business:**

Boutonnieres- Kristina will handle-carnations or roses? Neal will check with Raimondi's on prices or we can go with Essex Florist. 29 seniors for band/orchestra. Sent email to Tyler to get his numbers.

Music Banquet- Marti will order/pick up cakes/cookies, etc. Need drinks, table clothes, balloons, napkins, cups, etc-will finalize at next meeting.

**TRI-M (Kathy):**

\$200 for Sound Shapers. Waiting on permission to move forward on that.

**Meeting Adjourned: 7:20**

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# Budget Report

Wednesday, March 13, 2019

Year Budget VS. Actual		
Income	Budget	Actual
Fall/Spring Fundraiser	\$ 2,650.00	
Chocolate	\$ 5,000.00	\$ 1,689.00
Restaurant Nights	\$ 300.00	\$ 214.29
Activity Nights	\$ 100.00	
Misc. Fundraiser	\$ 200.00	\$ 40.00
Concert Donations	\$ 500.00	\$ 340.00
Scholarship Concert	\$ 500.00	\$ 954.40
T-shirt sales		\$ 535.00
<b>Total</b>	<b>\$ 9,250.00</b>	<b>\$ 3,772.69</b>
Expenses		
Chocolate		\$ 3,090.00
Instruments/Music Needs	\$ 5,000.00	\$ 1,018.49
Private Instruction	\$ 700.00	
Administrative Fees	\$ 300.00	\$ 16.00
Awards	\$ 2,500.00	
Supplies	\$ 100.00	
Banquet	\$ 150.00	
Scholarships	\$ 500.00	
<b>Total</b>	<b>\$ 9,250.00</b>	<b>\$ 4,124.49</b>
T-shirts	\$ 2,000.00	\$ 1,870.60

# Eastern Tech Music Boosters

1100 Mace Avenue  
Essex, MD 21221

To Whom it May Concern,

We are a non-profit organization whose purpose is to support all activities sponsored by the Eastern Technical High School Music program. We buy music for the band, orchestra, and chorus, give scholarships to music students, help defray the cost of buses, concert attire, instrumental needs, and pay the costs for students to be able to attend honors concerts for the county and state.

We are having a concert on April 25th and are hoping to raise enough money to offer scholarships of \$400 to \$500 for as many qualified seniors as possible at the senior awards ceremony in May.

It is our hope that you would be interested in donating a \$20 or \$25 gift card from your business so that we could raffle chances to win a basket containing multiple gift cards to local businesses. In return, we would include your business' name in our concert program/website (ET Music Boosters) , [www.etmusicboosters.weebly.com/](http://www.etmusicboosters.weebly.com/) , and ask our families to patronize your business.

Thank you for your consideration,

Eastern Technical Music Boosters  
Eric Smith, Treasurer  
443-421-4427

P.S. Remember, your donation is tax deductible.

