



Eastern Technical Music Boosters

May 10, 2018 at 6:30 p.m.

Meeting Agenda

- Welcome- Approve Minutes
- Instrumental Music Director's Report-Kathy Krawczyk
- President's Report-Stephanie Soper
- Treasurer's Report-Nancy Spencer
- Tri M
- Committee Reports:
  - Fundraising
    - World's Finest Chocolate -Final
- Awards Banquet
- Uniform Buy-Back
- New Officer Plan
- Adjourn

Next Meeting Date:

To be decided-

2017-2018 Officers

President - Stephanie Soper - etmusicpresident@gmail.com  
Vice President - Linnette Martinez - chacha1025@aol.com  
Treasurer - Nancy Spencer - facnurse@hotmail.com  
Secretary/Communications - Kristina Harwood-  
KristinaKHarwood@gmail.com

# Eastern Technical Music Boosters Meeting

May 10, 2018

**Call to order at 6:34 pm**

Officers in attendance: Soper, Spencer, Harwood, Martinez, Krawczyk

March Minutes-approved

## **Instrumental Music Director's Report (Kathy Krawczyk):**

New State school food policy: midnight to 2:45pm, no outside food during the school day. This applies to all clubs, Boosters, PTA's, etc., as well as anyone purchasing/bringing food into school from outside. Everything must come from cafeteria.

Senior Assembly- May 24<sup>th</sup>- band asked to play- will be juniors and a few sophomores-will miss 1<sup>st</sup> two mods, in gym, wear jeans/music t-shirts

Spring Concert went really well!

TriM elections to be done before seniors leave.

## **President's Report (Stephanie Soper):**

Need to unload a lot of candy. Will be sending several boxes to AfterProm. Recommend lower minimum for future, numbers prob affected because chorus didn't sell. We should switch and do candy in fall/Yankee in winter. Sat selling hasn't worked too well-no kid volunteers showing up.

Banquet/Awards- set up 5:15. Mati will get cakes. Nancy and Steph will do shopping.

Uniform Buy-Back-letter to go home. Bin for drop-offs in band room.

## **Treasurer's Report (Nancy Spencer):**

See attached budget and financial info.

Scholarship money has been sent to office.

Need all receipts so that all reimbursements can be settled by end of year.

Adam Harrisons' check from concert donations will be sent directly to his parents. \$1,186 was collected-will round to \$1,200. Very happy we were able to do this!!

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**Election Discussion:**

We really have no one to take over the key positions of President and Treasurer. Kristina will remain as Secretary but stated clearly that she has no desire to move into a different position. Marti said she would possible be Vice-President and handle fundraising as she has in past. We will make an appeal to incoming 8<sup>th</sup> grade parents at Information Night (May 31<sup>st</sup>/will have a table), but we do have to consider the possibility of dissolving the group and then making sure left-over money goes to music department.

Next meeting will be a year-end wrap-up held off-site at Sunset Cove, June 12<sup>th</sup>-6:00.

**Meeting Adjourned: 7:26 pm**

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**ET Music Boosters  
Treasurer's Report  
May 10th, 2018**

**Beginning Balance as of 03/28/18** **11,271.90**

**Deposits**

04/23/18	WFC	960.00
04/23/18	WFC	120.00
05/02/18	concert donations	1086.63
05/02/18	WFC	940.00
05/02/18	WFC	241.00
05/02/18	Misc. Fundraiser(water)	38.00
05/02/18	concert donation	100.00

**Total** **3485.63**

**Expenses**

03/28/18 check# 1439	Kathy Krawczyk( hospitality)	297.88
04/05/18 check # 1440	Kathy Krawczyk (awards)	642.26
04/05/18 check# 1441	Kathy Krawczyk ( hospitality)	143.39
04/11/18 check# 1442	Menchey Music (music needs)	304.68
04/11/18 check# 1443	JW pepper and Son (music needs)	369.99
04/13/18 check# 1444	ETHS (scholarships)	800.00
04/16/18 check# 1445	Kathy Krawczyk (awards)	264.46
04/16/18 check# 1446	Void	
04/23/18 check# 1447	BCPS ( bus-music needs)	180.80
04/25/18	Kristina Harwood ( boutonnières-music needs)	79.50

**Total** **3082.96**

**Ending Balance as of May 10th, 2018** **11,674.57**

May 10th, 2018 Budget Report

Year Budget VS. Actual		
Income	Budget	Actual
Fall Fundraiser	2600.00	Yankee(1038.69) Chic Fil A(754.00) Total- 1792.69
World's Finest Chocolate	3500.00	1293.00
Restaurant Nights	300.00	292.60
Activity Nights	300.00	54.79
Winterfest	3000.00	
Misc. Fundraiser	400.00	193.00
Concert Donations	500.00	1649.82
Scholarship Concert	500.00	799.41
Total	11,100.00	6075.31
Expenses		
Instruments/Music needs	5000.00	1894.19
Private Instruction	700.00	
Administrative Fees	500.00	239.60
Awards	1500.00	906.72
Supplies	500.00	
Banquet	500.00	
Hospitality	500.00	441.27
Columbus Gardens Deposit	500.00	
Scholarships	500.00	800.00
Performance Wear	900.00	(+)73.83

<b>Total</b>	<b>11,100.00</b>	<b>4207.95</b>
<b>T Shirts</b>		<b>77.50</b>