



Eastern Technical Music Boosters

November 16, 2016 at 7:00 p.m.

Meeting Agenda

- Welcome- Approve Minutes
- Instrumental Music Director's Report-Kathy Krawczyk
- Chorus Director's Report-Joey Shortall
- President's Report-Stephanie Soper
 - General Info
 - Field Trip
 - Performance Wear
- Treasurer's Report-Nancy Spencer
- Committee Reports:
 - Fundraising
 - Yankee Candle
 - Poinsettia Sale
 - Chili's- future?
 - Bowling? Other? How did \$1 donation at concert go?
 - WINTERFEST
- Tri-M-Linnette Martinez
- New Business
 - Parent volunteers for December concerts
 - Draw name for WINTERFEST tickets
 - Decide on December and January meeting dates
- Adjourn

Next Meeting Date:

Thursday : 1/12/17

2016-2017 Officers

President - Stephanie Soper - etmusicpresident@gmail.com
Vice President - Linnette Martinez - chacha1025@aol.com
Treasurer - Nancy Spencer - facnurse@hotmail.com
Secretary/Communications - Kristina Harwood-
KristinaKHarwood@gmail.com
Parliamentarian - Emily Carroll - ecarroll@rcmd.com

Eastern Technical Music Boosters Meeting (Approved)

November 16, 2016

Call to order at 7:03 pm

Officers in attendance: Soper, Martinez, Spencer, Harwood, Krawczyk,

October Minutes-Approved

Instrumental Music Director's Report: (Kathy Krawczyk):

7 students were recommended for Towson Honor Band- requesting \$25 each to pay fee for those who attend. (1 day event 6:30 am check-in, rehearse all day, 7:30 concert)

Winter Concerts: Dec 8th-Band, Dec 15th- Orchestra and Chorus- hoping to use Gym1.

Former school is closing- have opportunity to purchase some instruments at a great price. All of their music (band) will be donated to us.

President's Report (Stephanie Soper):

October Concert-just a note that from her perspective- the set-up/front of house was a little chaotic- seemed to missing perhaps an administrative voice. Kristina noted that the Johns always handled that- and that that is an element that we need to look at/request help if needed as we have transition to a new board and discover the roles that have been played by the Boosters in the past.

The \$1 donation seemed to work well- received \$194.00. We need a microphone for the concert.

December Concerts- 6:30 call time. Sell water. Sell t-shirts.

Field Trip- waitlist. 89 student, 2 teachers. Mrs. Ensor would like to go. We need 9 chaperones. \$125/adult-forms out in Dec. Put volunteer training link and all forms on website. Very excited that Lincoln Memorial is going to be our concert site!

Performance Wear: No new payments. Band uniforms not in yet.

Treasurer's Report (Nancy Spencer):

Financials have been busy- see attachment. Also note that there are a couple of small changes to last month's budget- involving small number mistakes- see this month's for all corrections.

Fundraising (Marti Wilson):

Yankee Candle order shipped today. 69 cartons. It should arrive Friday. 47 students sold. Plan to send home Tues/Wed before Thanksgiving- need a delivery plan- use BCPSone to get pickup info out. Check to see if we received the 40% of online sales.

Calendars brought in \$465.50.

Candy Bar Sales- need \$4500 from candy sales. Discussion about making sure that we are raising the funds needed to support our programs. Cap student accounts- so that we have access to funds raised that are more than the student would need. We need to revisit this in spring so we can clearly define this for next year.

Chili's made \$75.00. Other nights set up? Are students supporting? Bateman's? (15% all day) Ledos? Pizza Hut? Glory Days-Towson- year-long on going fundraiser.

Bowling Nights- Fri/Sat pay at door. \$20/2 hrs of bowling, 9:30-11:30. Pizza/soda.

Dec 30th??- Can we get it together by then- potential good night over break!

WINTERFEST:

Committee meeting in Dec-will speak about/sell tickets at Dec concerts.

Tri-M (Linnette Martinez):

Working on fundraising ideas. Play-a-Thon??

Giving Tree donations.

New times: 2nd Wed of month after school and/or 1 Fri of month MavTime.

Meeting Adjourned 8:30

Note: Meetings will go back to 2nd Thursday of the month.

Next Meeting: Jan 12, 2017.

November 16, 2106 Budget Report

Year Budget VS. Actual		
Income	Budget	Actual
Fall Fundraiser	2000.00	572.90 (just Yankee thus far) 587.90
World's Finest Chocolate	4500.00	
Restaurant Nights	600.00	83.70
Bowling Nights	300.00	
Winterfest	3000.00	
Misc. Fundraiser	500.00	
Concert Donations	500.00	194.82
Scholarship Concert	500.00	
Total	11,900.00	851.42
Expenses		
Instruments/Music needs	5000.00	1020.07
Private Instruction	700.00	
Administrative Fees	500.00	435.85
Awards	1500.00	416.50
Supplies	500.00	86.96
Banquet	500.00	
Student Meals	1500.00	90.61
Columbus Gardens Deposit	500.00	
Scholarships	500.00	
Performance Wear	500.00	1136.84
Total	11,900.00	3186.83

**ET Music Boosters
Treasurer's Report
November 16, 2016**

Beginning Balance as of 10/13/2106

12,386.72

Deposits

Date		Amount
10/25/16	Trip Deposit	400.00
10/25/16	Performance Wear	685.00
10/25/16	Trip Deposit	100.00
10/25/16	Concert Donations	194.82
10/26/16	Fall Fundraiser(Yankee 4841.28) (Chic-Fil-A 371.00)	5218.28
10/26/16	T-Shirt orders	360.00 - income -
10/26/16	Cash from T-Shirt/ticket start up	100.00
10/26/16	Trip Deposit	125.00
10/26/16	Fall fundraiser(yankee web profit)	242.40
11/02/16	Performance Wear	375.00
11/02/16	T-Shirt orders	270.00
11/02/16	Trip Deposit	50.00
	Total Deposits	8,120.50

Expenses

Date		
10/13/16 check #1343	Education Performance Tours	7500.00(check voided)
10/17/16 check #1344	Education Performance Tours	5000.00
10/17/16 check #1345	Stephanie Soper(Change for T-Shirts/ Winterfest tickets)	100.00
10/20/16 check #1346	Stephanie Soper(supplies)	86.96
10/23/16 check #1347	JW Pepper(music needs)	327.99
10/31/16 check #1348	Swag Dogs(T-shirts)	865.50
11/02/16 check #1349	JW Pepper(music needs)	46.00
11/02/16 check#1350	JW Pepper(music needs)	40.00
11/02/16 check#1351	Menchey Music(music needs)	18.10
11/02/16 check#1352	Yankee Candle(Fall Fundraiser)	2975.46
11/08/16 check#1353	South Eastern Performance Wear	2181.73

Total Expenses

11,641.74

Ending Balance as of 11/16/16

8,865.48

Student Accounts balance

1535.32